



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
372 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012
(213) 974-1465 or (213) 974-1431
Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON
Mr. Frank S. Bacio

Ms. Barbara Bigby
Ms. Rita Hall
Mr. John A. Hammargren
Mrs. Anne S. Hill
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **NOVEMBER 4, 2009**

CALL TO ORDER

Chairperson Montaña called the meeting to order at 10:03 a.m.

OPENING CEREMONIES

Chairperson Montaña led in the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chairperson Eleanor R. Montaña
Vice Chairperson Frank Bacio
Barbara Bigby
John A. Hammargren
Carl Moore

Guest

Cassandra Youngblood

Staff

Lee Millen
Nyla Jefferson

Excused Absence

Anne S. Hill

Absence

Rita Hall

APPROVAL OF OCTOBER 28, 2009 MEETING MINUTES

Commissioner Moore requested that the minutes indicate his absence as an excused absence because at a previously attended Commission meeting he stated he "will attend all business meetings and regular weekly meetings on an as needed basis due to insurance issues."

Following discussion, on motion of Commissioner Hammagren, seconded by Vice Chairperson Bacio and unanimously carried, Commissioner Moore's absence was excused.

On motion of Commissioner Hammagren, seconded by Commissioner Bigby and unanimously carried, the minutes of the meeting of October 28, 2009 were approved with the following corrections:

Page 1, **ATTENDANCE**, to reflect Commissioner Moore as Excused Absence.

Page 3, **FACILITY/GROUP HOME, Star View Group Home**, Commissioner Hall did not attend the site visit.

CHAIR'S REPORT

Chairperson Montaña shared with the Commission the following:

- Received a Community Volunteer Plaque by former LAPD Chief Bill Bratton
- Received a Certificate for completing the Detective Bureau Community Police Academy Training

Chairperson Montaña excused herself from the meeting and Vice Chairperson Bacio Chaired the meeting.

TREASURER'S REPORT

Commissioner Bacio reported the current bank statement balance of the Commission's Charitable Fund is \$1, 651.93. The Tierra Del Sol Scholarship Program donation is not yet reflected in the statement.

CORRESPONDENCE/AUDIT REPORTS

In response to Commissioner Hammagren, Staff reported that the Needs and Services Plan and registration card information from Pennacle Foundation had not been received to date.

DISCUSSION ON COMMISSION'S ANNUAL HOLIDAY LUNCHEON

Vice Chairperson Bacio reported that Chairperson Montaña and he selected a menu from La Imperial Restaurant; a deposit will be made in two weeks for the December 9, 2009 Holiday Lunch. The menu consists of chicken enchiladas and fajitas with a variety of garnishing.

**FACILITY/GROUP HOME INSPECTION REPORTS FROM OCTOBER 28, 2009
TO NOVEMBER 3, 2009**

Little People World (3) – 28, #2 – Vice Chairperson Bacio and Commissioner Hall

The facility was visited on October 29, 2009, and found to be in satisfactory condition.

Areas of Concern: Chest of drawers needs repair or replacing, a first aid kit needs to be filled, and house rules need replacing.

Graces Residential – 22, #1 – Commissioners Bigby and Hill The facility was visited on October 29, 2009, and found to be in satisfactory condition.

Heritage Group Homes – 23, #2 – Commissioners Bigby and Hill The facility was visited on November 3, 2009, and found to be in satisfactory condition. **Areas of Concern:** Bedroom #2 needs bed frame replaced; bedroom #3 dresser drawers need to be repaired or replaced; closet curtain missing; bedroom #4 needs closet curtain; the entire inside of the house and patio need painting; the swamp cooler needs to be replaced with window air conditioners; and the old furniture on patio needs cleaning. A follow-up visit will occur in 60 days.

Pinnacle Foundation – 35, #3 – Chairperson Montañó and Commissioner Hammagren The facility was visited on November 3, 2009, and found to be in satisfactory condition. **Areas of Concern:** Driveway needs repairs and the brick on front window needs replacing.

NEW BUSINESS/ANNOUNCEMENTS

Lee Millen, Commission Staff, reported that Robert Taylor, Chief Probation Officer, plans to attend the December 16, 2009 Commission meeting. He also reported that car trouble prevented Commissioner Hill from attending today's meeting.

Commissioners requested that Robert Taylor be permitted to present first on the Agenda. Commissioner Moore requested the quarterly listing of Group Home Commission inspections. He reiterated the Commission's support for Cassandra Youngblood, Auditor-Controller's Ombudsman, and in distributing the Ombudsman posters to Group Homes/Facilities/Institutions.

Ms. Youngblood informed the Commission that the posters are being updated and she will make them available and deliver them once they are printed. Her site visits consist of speaking to each child individually, checking for group home deficiencies, addressing the child's concerns such as allowances, clothing, health and their monthly social activities. She has had to ask the Community Care Licensing to investigate the health care needs of young ladies residing at Rosemary Children's Services. The Commission concurred that safety and health are of utmost concern.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda.)

Commissioner Moore requested discussion, no later than January, on developing a 2010 SBC strategic plan that will include addressing Group Home closures.

PUBLIC COMMENT

There was none.

ADJOURNMENT

Vice Chair Bacio adjourned the meeting at 11:25 a.m. in honor of former Los Angeles Police Chief Bill Brattton.